**The name of the academic discipline:**

**“Management of preschool education institution”**

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| **Specialty code and name** | 1-01 01 01 Preschool Education |
| **Year of study** | 4 |
| **Semester of study** | 7 |
| **Number of in-class academic hours:** | 68 |
| **Lectures****Seminar classes** **Practical classes****Laboratory classes** | 28 |
| - |
| 40 |
| - |
| **Form of the current assessment (*credit/ graded credit /exam*)** | exam |
| **Number of credit points** | 4 |
| **Competences** | Work with various types of documentation of a preschool educational institution to solve professional problems. |
| **Summary of the academic discipline:**The discipline reveals the foundations of creation and development of the preschool education system in the Republic of Belarus, planning and financing of preschool education. The organizational and pedagogical activities of the district (city) apparatus for preschool education management, management aspects of methodological work in the district (city) are presented. The characteristics of the social and legal status of the preschool educational institution, the features of the organization of the educational process in the preschool educational institution are given, the standards and requirements for the organization of children's meals in the preschool educational institution, the basics of office work, labor relations in the preschool educational institution are disclosed. The scientific and organizational and methodological foundations of preschool educational institution management are presented. |