

**The name of the academic discipline:  
“Legal service at the enterprise”**

<b>Specialty code and name</b>	1-24 01 03 Economic Law
<b>Year of study</b>	4
<b>Semester of study</b>	7
<b>Number of in-class academic hours:</b>	34
<b>Lectures</b>	18
<b>Seminar classes</b>	16
<b>Practical classes</b>	-
<b>Laboratory classes</b>	-
<b>Form of the current assessment (<i>credit/graded credit /exam</i>)</b>	credit
<b>Number of credit points</b>	3
<b>Competences</b>	SC-35. Apply the norms of civil, labor, economic, corporate and other branches of substantive and procedural legislation.

**Summary of the academic discipline:**

Legal status of the legal service at the enterprise. Main functions and areas of legal work. The role of the legal service in ensuring the safety of commercial secrets. Organization of legal work to ensure the safety of the employer's property and the participation of the legal service in it. Organization of contractual work. Organization of claims work. Organization and conduct of litigation work. The role of the legal service in the preparation and adoption of local regulatory legal acts. The role of the legal service in ensuring the rule of law in the sphere of labor relations. Participation of the legal service in the organization of office work. Organization of work on considering appeals from citizens and legal entities.