**The name of the academic discipline:**

**“Labor Organization and Personnel Management”**

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| **Specialty code and name** | 6-05-0412-02 Business Administration |
| **Year of study** | 2 |
| **Semester of study** | 3, 4 |
| **Number of in-class academic hours:** | 14 |
| **Lectures****Seminar classes** **Practical classes****Laboratory classes** | 8 |
| - |
| 6 |
| - |
| **Form of the current assessment (*credit/ graded credit /exam*)** | exam |
| **Number of credit points** | 3 |
| **Competences** | Mastering the academic discipline “Labor Organization and Personnel Management” should ensure the formation of basic professional competencies: applying knowledge about the principles of organizing labor activities, managing organizational procedures and interpersonal relationships, forming teams, methods of selection, training, motivation, development of leadership qualities and innovative potential of personnel. |
| **Summary of the academic discipline:**“Labor Organization and Personnel Management” is an academic discipline that reveals the principles and methods of labor organization that ensure the efficiency of an enterprise, as well as human resource management technologies. The content of the academic discipline includes work in the following areas: - studying the fundamentals of the labor market and its connection with the processes of labor organization at the enterprise; - considering the methods of organizing workplaces, labor standards and organizing remuneration; - studying the fundamentals of analysis and the efficiency of using the enterprise's labor resources; - studying the fundamentals of personnel management. |